

**Hampton's Office of Youth and Young Adult Opportunities** is pleased to announce its request for grant applications for programs and services to reduce youth violence in our community. Many things have changed from previous grant opportunities offered, so please note the changes as you read.

Grants will be offered in two separate cycles, essentially splitting the fiscal year. Applications available in January will offer funds for programs from July 1 - December 31 and applications will open in July to fund programs running from January 1- June 30. Grants will be offered to community-based organizations or agencies addressing one of four areas: awareness, prevention, intervention or re-entry. The amount of funding available and the expectations for programming and reporting will be dependent on the area of youth violence being addressed. Details for each of the four areas are found below.

### **Awareness**

10% of budgeted grant funds will be dedicated to programs geared towards creating awareness of youth violence, its risks and effects, as a whole or with a particular aspect of youth violence, such as the effects of trauma or adverse childhood experiences. Awareness programs are typically events, such as a youth violence summit or symposium. They can also be seminars or short courses designed to convey information. Their purpose is to begin the work with an exchange of information. Participants should be able to report an increase in knowledge and, perhaps, a change in attitude as a result of the event. Maximum funding for an awareness program is \$2000.00 per grant cycle.

### **Prevention**

30% of budgeted grant funds will be dedicated to programs designed to prevent youth violence. Typical prevention programs involve young people in positive structured activities outside of school hours. Activities could be instructional, experiential, social, or other. The purpose of these programs is to provide positive and enjoyable experiences while building supportive relationships and social skills.

Successful prevention programs will have sustained interaction with participants who will often live in high risk areas or have risk factors for youth violence, but are not engaged in youth violence. Interaction should be of sufficient intensity and duration to bring about measurable changes in skills, attitudes or behaviors. Successful programs often engage participants for several hours per week over a period of months to help them build skills and habits. The positive relationships and skills acquired can also become the foundations of resilience for these young people.

Organizations applying for prevention grants will be asked to provide detailed descriptions of program activities and the measurable outcomes which will occur as a result. Maximum funding for a prevention program is \$10,000 per grant cycle.

### **Intervention**

30% of budgeted grant funds will be dedicated to programs designed to intervene in youth violence. Typical intervention programs involve participants in activities which help them both

realize the risks involved in their current behavior, and develop strategies to make different choices. Often, programs target specific social emotional skills such as self awareness, empathy or conflict resolution or more finite skills to build self efficacy and esteem. Formats and activities are varied, ranging from artistic expression to leadership development to a therapeutic approach.

Successful intervention programs will have sustained interaction with participants who will often live in high risk areas, have risk factors for youth violence, and be engaged in youth violence or high risk behaviors identified as pathways to youth violence. Interaction should be of sufficient intensity and duration to bring about measurable changes in skills, attitudes or behaviors. Successful programs often engage participants for multiple hours per week over a period of months to help them build skills and strategies and ultimately stop their high risk behaviors.

Organizations applying for intervention grants will be asked to provide detailed descriptions of program activities and the measurable outcomes which will occur as a result. Successful applicants will have a research-based approach which has produced positive results with a similar population or a program grounded in youth violence intervention theory. Maximum funding for an intervention program is \$10,000 per grant cycle.

### **Reentry**

30% of budgeted grant funds will be dedicated to programs geared towards successful reentry of citizens returning from corrections. Programs should address one or more of the known challenges to successful reentry including housing, transportation, employment, family reunification and other relevant issues such as mental health support, literacy, substance abuse and trauma.

Successful reentry programs often involve intensive support in small groups or via individual case management. Interaction should be of sufficient intensity and duration to bring about measurable changes in skills, attitudes or behaviors. Successful programs often engage participants for multiple hours per week over a period of months to help them build skills and strategies and overcome the barriers to success stemming from their histories and/or personal challenges.

Organizations applying for intervention grants will be asked to provide detailed descriptions of program activities and the measurable outcomes which will occur as a result. Successful applicants will have a research-based approach which has produced positive results with a similar population or a program grounded in appropriate theory. Maximum funding for a reentry program is \$10,000 per grant cycle.

### **Grant Training Series:**

The Office of Youth and Young Adult Opportunities and community partners are offering a free virtual training series to demystify the grant process. Each training covers common components of the grant application. While the training series is not tailored specifically to this funding opportunity, the information shared in each session will address general concerns raised by applicants. Each training session will offer a question and answer session for participants. You can register for sessions online at <https://www.surveymonkey.com/r/fy21train>.

## Process

All applications for grant funding will be made using an on-line form available on the Hampton Office of Youth and Young Adult Opportunities website <https://hampton.gov/2846/Youth-Opportunities> on January 5, 2021. There will be two application links, one for awareness program grants and the other for programs addressing prevention, intervention or re-entry. All programs will be required to provide essential contact information including organizational name, program name, addresses, phone numbers, email address and web-site url when available. In addition, all applications include these five narrative sections:

- **Organizational Capacity and Commitment** (20 points) explaining the previous successful work of the organization related to the proposed program and the capacity of the organization to deliver the program successfully in collaboration with community partners.
- **Program Description** (30 points) explaining the proposed program in detail including the number and type of participants, the recruitment strategies to be used, the activities for participants, the weekly hours for participants, and the duration of the program in weeks as well as logistics such as locations and transportation.
- **Program Goals** (20 points) explaining the measurable outcomes expected for program participants, how program activities are designed to produce those outcomes and the measures which will be used to capture and report the outcomes. This section also requires applicants to set targets for each outcome.
- **Budget Narrative** (20 points) explaining how grant funds will be used to deliver the proposed program (in each funding category) and how additional funds will be used and the source(s) of additional funding. All grants require a 25% match. The required match can be in kind services, volunteer labor, or funding, but must be clearly articulated and given a dollar value in the budget worksheet.
- **Project Timeline** (10 points) outlining the major action steps that the organization will take to prepare for the program, recruit participants, conduct program activities, measure outcomes, and prepare reports. Each action should include a projected start and completion date and the person responsible to assure its completion.

In addition to the on-line application, organizations will be furnished a link to download a budget spreadsheet which must be submitted via email before the application will be considered complete for review.

## Timeline:

- December 1: Registration open for "Grant Training Series"
- December 8 - 15: Grant Training Series
  - "Grants 101" (Dec 8 at 6:00 p.m.)
  - "Research & Planning for Results" (Dec 10 at 12:00 noon)
  - "Collaboration & Recruitment" (Dec 15 at 12:00 noon)

- “Branding & Marketing” (Dec 17 at 6:00 p.m.)
- January 5, 2021 - APPLICATIONS available
- January 7, 2021 - Policy and Application review session with Questions & Answers
- February 9, 2021 - Application Submission DEADLINE (12:00 midnight)
- March 2, 2021- Application Submission Extended (12:00 midnight)
- April 15-29, 2021 - Grants awarded; applicants notified
- May 11-13, 2021- FY22 Grantee training sessions
- June 4, 2021 - Contract execution deadline